

ADMINISTRATIVE COUNCIL – MINUTES

December 8, 2019 Ad Hoc Meeting

Finance Chair, Bev Johnson, requested a short Ad Council meeting following the church service on Sunday, December 8. We had received notification from the conference that the figure of \$7,416 that we were using in our 2020 Budget for the pastor's health insurance should have been \$8,820. Bev Johnson moved that we revise our budget to add the \$1,404 increase needed for the pastor's health insurance. Jeanne Tomlinson seconded the motion. Motion passed.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary

ADMINISTRATIVE COUNCIL – MINUTES

December 18, 2019

Ely United Methodist Church

Call To Order: Jay Tomlinson called the meeting to order at 7:23 PM.

Attendees (8): Craig Haberman, Bev & Dan Johnson, Margie & Mark Olson, Donna Rusco and Jay & Jeanne Tomlinson.

Opening: Pastor Craig provided the "Opening Thought" from *Mysteries of God* by Dietrich Bonhoeffer emphasizing how theology is not really explaining faith but celebrating the mystery and that we should do the same.

Minutes: The November 20, 2019 Ad Council minutes were approved as printed in the December *FISH*. Motion to approve by Margie Olson; second by Bev Johnson.

Treasurer's Report: Mark Olson presented the November 2019 Treasurer's Report. Receipts & disbursements were \$9,707.30 & \$9,620.87, respectively. Ending balances were: Undesignated Funds \$13,407.15; Building Fund \$3,769.09; Memorial Fund \$10,031.44; Parish Health Ministries \$340; R3 Project \$638.25; Gift of Giving Project \$1,135.16. Motion to accept by Jeanne Tomlinson, second by Margie Olson. Motion approved.

COMMITTEE REPORTS

- **Board of Trustees:** Margie Olson reported on the following:
 - † **Old external Lights:** She finally heard back from the electrician about the old external lights. He confirmed they are no good and can be trashed.
 - † **Front Porch Motion Light Quote:** They received a quote for fixing the front porch motion sensor lights: \$565.
 - † **Quote for a 220 electric line:** They received a quote for adding the electrical line to install the donated coffee machine: \$1150. They'd already decided this would be delayed until the stove is replaced so that line can be used.
 - † **Snow Plow:** Snow plowing had some issues, primarily with the next door neighbors not honoring parking lot limits.

- † **Insulation:** Butch Diesslin added insulation around the new sanctuary thermostat.
- † **Propane Tank:** The propane tank doesn't have a path to it and is covered with snow. Pastor Craig offered to take care of it.
- † **Old chalkboards:** Margie & Mark took the old chalkboards to the dump.
- † **Compliments:** Margie commended the lawn mowers & snow shovelers & plowers for the good job they've been doing.
- † **Meeting:** The next meeting will be in April.
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- **Outreach:** Jay Tomlinson reported the *Gift of Giving* project is in progress. Gifts for Boundary Waters Care Center were packaged on Thursday, Dec 12 and distributed to the residents at their Christmas party on Tuesday, Dec 17. The staff had also purchased & packaged many other gifts with money that the community had generously sent in to compensate for the theft of a collection they had taken earlier so there were quite a few gifts for each resident. There were lots of smiles and happy residents. The Carefree Living gifts will be packaged on Thursday Dec 19 and will be distributed at 1 PM on Christmas Eve.
- **Worship:** Bev Johnson reported that the church Christmas decorating was a big success with a very nice turnout of active decorators and a wonderful meal by the Rues afterwards. We had only a small group to put up the 5 apartment Christmas trees. We discussed when to take the decorations & trees down and agreed on Sunday, January 5 at 1 PM for the church decorations, at which time the decorations will be inventoried and assessed to determine what will need to be replaced for next year. We scheduled taking down the apartment trees on Monday, January 6 at 2 PM. Dan will bring sign-up sheets for both of these this coming Sunday, Dec 22.
- **Parish Health Ministry:** Donna Rusco reported that she & Gail Haney took 18 prayers shawls to the Boundary Waters Care Center.
- **Visioning:** Jay Tomlinson reported that the committee met on December 12 and is continuing discussions on the detail survey results. No decisions have been made yet.

OLD BUSINESS

1. **Progress on Church Handbook:** Jeanne Tomlinson had distributed copies of the final draft of the *Handbook of Responsibilities* at the Annual Church Conference earlier. There will be an article in the January *FISH* letting people know that copies are available upon request.
2. **Welcome Visitor pamphlet:** Jeanne had copies made of the new pamphlet but they still need to be folded and possibly trimmed to fit into the pews. This will be done in the next few weeks.

NEW BUSINESS

1. **Children's International sponsorship of a new child:** Mark Olson reported that the child we had been sponsoring had turned 18 and had opted out of the program. CI sent us information on another child, Lizzbeth (also from Guatemala) asking if we would be willing to sponsor her. Mark reported that the monthly support along with the various monetary gifts we send during the year comes to about \$520. Jeanne Tomlinson moved that we continue sponsoring a child. Second by Bev Johnson. Motion passed.

2. **Paper needed:** Pastor Craig reported that we need another box of copy paper but with his back issues he will not be able to pick that up from the Echo. Mark Olson offered to take care of it.

Correspondence - None

Items of Information

1. **Pastoral “Boundary Training”:** Pastor Craig reported that the conference has changed “Boundary Training” which is required of all pastors. Instead of every 5 years, it will now be every 7 years but will be a much more extensive training. His name came up to get this training so he has started the process which will continue into 2020.
2. **Dick Beardsley:** Jay reported that the community is sponsoring an inspiring athlete to come on January 15 to make a presentation at the school in the afternoon and one to the community at 7 PM. This conflicts with our scheduled Ad Council meeting. Bev Johnson moved we change the meeting date to January 22. Second by Mark Olson. Motion approved.

The meeting adjourned at 8:20 PM with a unison reciting of *The Lord’s Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary

ANNUAL CHURCH CONFERENCE – MINUTES
December 18, 2019
Ely United Methodist Church

Call To Order: Pastor Craig Haberman called the meeting to order at 7:00 PM.

Attendees (8): Craig Haberman, Bev & Dan Johnson, Margie & Mark Olson, Donna Rusco and Jay & Jeanne Tomlinson.

Devotional: Since all the attendees would also be attending the Ad Council meeting, Pastor Craig deferred the opening thought to that meeting.

State of the Church: Pastor Craig referred us to the distributed 2019 Annual Church Conference booklet containing a brief statement about the state of the church from his observations over the past year. In summary, our church is healthy but we still have more work to do in deepening our life together, reaching out to others not a part of our congregation to invite them in and embrace them, and considering how to touch the lives of more people in Ely.

Budget 2020: The proposed budget for 2020, totaling \$109,000.22 was briefly discussed along with the details of the Pastor Compensation approved by the Pastor Parish Relations Committee that had been submitted to the conference. There was a slight difference in the amounts shown in the two reports for the Parsonage Fuel and Utilities. It was explained that the PPR committee was primarily approving the base salary in the Pastor Compensation documents and had not focused on the parsonage fuel & utilities

figures. Those were adjusted later during the Finance Committee meeting in the 2020 Budget preparations but had not been revised in the Pastor Compensation document. Pastor Craig assured us this was not an issue.

Nominations Report: The nominations for the 2022 classes of the following committees were:

Board of Trustees: Norm Rusco, Mark Luthens, Brett Porthan

Pastor-Parish Relations: Sue Peterson, Dan Ely, Sheri Rue.

Nominations & Personnel: Donna Rusco, Cathy Aldrich.

Pastor Craig asked for any additional nominations. Jeanne Tomlinson nominated Paula Mattila for *Nominations & Personnel*. Second by Jay Tomlinson & Bev Johnson. Nomination approved.

Ad Council Nominations: Pastor Craig reviewed the nominations for the Administrative Council:

Chairperson: Jay Tomlinson

Vice Chairperson: Keith Rue

Recording Secretary: Jeanne Tomlinson

Lay Member to Annual Conference: Keith/Sheri Rue

Lay Leader: Patty Rusco

Chairperson – Finance and Stewardship: Bev Johnson

Chairperson – Pastor Parish Relations: Jeanne Tomlinson

Church Treasurer: Mark Olson

Program Chairpersons

Worship: Linda Hane

Nurture and Membership Care: Bonnie Bergland

Education: Chris Urbas

President UMW: Lucy Diesslin

Parish Nurse/Care Person: Donna Rusco

Visioning: Rich Floyd

Outreach: Jay Tomlinson

Memorial: Carol Linineman

Bev Johnson moved to approve the distributed information. Second by Jay Tomlinson. Motion passed.

Membership Status: Pastor Craig referred us to the distributed booklet containing the detail statistics for our membership. With 11 Transfers in 2019 and one Death, our Full Membership Roll went from 187 to 197.

The was no other business required.

Motion to adjourn by Jay Tomlinson; second by Marge Olson. The meeting adjourned at 7:18 PM.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary